

SUSSEX COUNTY REGIONAL TRANSPORTATION COOPERATIVE
PO BOX 1029
HOPATCONG, NJ 07843

RESOLUTION FOR PARTICIPATION IN JOINT TRANSPORTATION AGREEMENT

WHEREAS, the following Boards of Education: Andover Regional, Blairstown, Butler, Byram Township, Caldwell/West Caldwell, Fairfield, Franklin Borough, Fredon Twp., Great Meadows, Frelinghuysen, Frankford Twp., Green Twp., Hackettstown, Hamburg Borough, Hampton Twp., Harding, Hardyston Twp., High Point Reg. H.S., Hopatcong Borough, Hope, Irvington, Jefferson Twp., Lafayette Twp., Lenape Valley Regional, Lafayette, Livingston, Long Hill, Millburn, Mine Hill, Montague, Montclair, Morris County Education Services Commission, Morris Hills Regional, Mount Arlington, Mountain Lakes, Mount Olive, Netcong, Newton, North Caldwell, North Warren, Nutley, Ogdensburg, Orange, Paterson, Paterson, Pompton Lakes, Randolph, Rockaway Borough, Roseland, Roxbury, Sandyston, Secaucus, South Orange/Maplewood, Sparta Twp., Stanhope, Stillwater, Summit, Sussex Wantage, Vernon Twp., Verona, Warren County Special Services School District, Warren Hills, Washington Borough, Washington Twp./Morris, Washington Twp./Warren, Wayne, Weehawken, West Essex, West Milford, West Morris Reg., West Orange, Wharton, and _____ desire to transport students to specific destinations; and

1. WHEREAS, the Hopatcong Board of Education is willing to provide the services to coordinate transportation for the above-referred-to Boards of Education for transportation to specific Athletic and Field Trips to specific destinations in order to attempt to achieve the maximum cost effectiveness;

WHEREAS, the Hopatcong Board of Education shall provide such services under the name of Sussex County Regional Transportation Cooperative.

NOW THEREFORE, BE IT RESOLVED by the _____ Board of Education that pursuant hereto the President and Secretary of the _____ Board of Education are hereby authorized and directed to execute a duplicate of the Resolution which shall act as an agreement between the _____ Board of Education and the Sussex County Regional Transportation Cooperative for the coordination of transportation of Athletic and Field Trips to specific destinations upon the following terms and conditions:

1. The _____ Board of Education shall pay to the Sussex County Regional Transportation Cooperative in consideration of the services it shall render pursuant to this agreement an amount to equal four percent (4.0%) of the _____ Board of Education's actual cost paid for transportation of students to Athletic and Field Trips to specific destinations during the 2019-2020 school year, said sum to be paid as follows in each year during the term of this agreement or any extension hereof.

	<u>Payment Due</u>
4.0% Administrative Fees07/31/19
(100% of estimated fees)	
Initial Deposit07/31/19
(20% of estimated charges)	
20% of current annual charges	10/31/19
20% of current annual charges	12/31/19
20% of current annual charges	02/29/20
20% of current annual charges	04/30/20

June – plus or minus final adjustments

*All 2019 summer routes shall be billed upon completion of transportation.

2. The Sussex County Regional Transportation Cooperative will provide the following services:

- a. routes coordinated with other districts to attempt to achieve a maximum cost reduction while maintaining a realistic capacity and travel time (see “Attachment A” for cost calculations);
- b. statements prepared on appropriate vouchers according to the above schedule delineating costs per route;
- c. computer print-outs of student lists for all routes coordinated by the Sussex County Regional Transportation Cooperative for ASSA reporting deadlines;
- d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
- e. timely review and revision of routes;
- f. provide transportation within three days or sooner after receipt of the formal written request;
- g. timely submission of contracts, renewals or addenda to the county office for approval.

3. The _____ Board of Education will provide the Sussex County Regional Transportation Cooperative with the following:

- a. requests for any Athletic and Field Trips on approved forms to be provided by the Sussex County Regional Transportation Cooperative, completed in full and signed by _____ Board of Education Secretary or other designated district personnel;
- b. withdrawal for any Athletic and Field Trips on approved forms to be provided by the Sussex County Regional Transportation Cooperative, completed in full and signed by the _____ Board of Education Secretary or other designated district personnel; no billing adjustment will be made without this completed form; and
- c. strict adherence to the above payment schedule.

4. Additional Cost – all additional costs generated by unique requests, including but not limited to mid-day runs, early dismissals, change in number of children being transported on each route, or change in mileage during the year, will be borne by the _____ Board of Education.

5. Length of Agreement – This agreement and obligations and requirements herein shall be in effect between July 1, 2019 and June 30, 2020.

6. It is a condition of this agreement that it shall automatically be renewed annually without amendment and may not be terminated without a notice by certified mail, return receipt requested having been delivered to the Secretary of either party hereto at least 180 days before

June 30 of any year. In the event this agreement is renewed, the consideration to be paid to the Sussex County Regional Transportation Cooperative set forth in Paragraph 1 hereof, shall be revised to equal four percent (4.0%) of the _____ Board of Education’s actual cost paid for transportation of students for Athletic Events and Extra-Curricular/Field Trip Transportation.

7. The Hopatcong Board of Education under the name of Sussex County Regional Transportation Cooperative accepts no responsibility for a pupil’s use of arranged transportation or attendance on an established route. Once assigned to a route, the billing for the pupil’s reserved seat will continue until the Sussex County Regional Transportation Cooperative is otherwise noticed in writing to delete the pupil from the assigned route.

8. Entire Agreement – This agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

9. It is a condition of this agreement that a representative from each applicable position: School Business Administrator/School Board Secretary, Special Services Director, and Transportation Supervisor attend at least one (1) Sussex County Regional Transportation Cooperative meeting on an annual basis to promote and provide effective and efficient transportation services.

AUTHORIZED SIGNATURES

HOPATCONG BOARD OF EDUCATION
SUSSEX COUNTY REGIONAL
TRANSPORTATION COOPERATIVE

BOARD OF
EDUCATION

ATTEST:

ATTEST:

Board President Date

Board President Date

Board Secretary Date

Board Secretary Date

County Superintendent Date

County Superintendent Date

SUSSEX COUNTY REGIONAL
TRANSPORTATION COOPERATIVE

SUSSEX COUNTY REGIONAL
TRANSPORTATION COOPERATIVE

Director of Transportation Date

Director of Transportation Date